

Town of Brimfield
Board of Selectmen
Town Hall, 21 Main Street
Meeting Minutes – January 8, 2018
(December 26, 2017 meeting postponed)

Present: Chair; Michael Miller, member; Paul McCarthy, member; Paul Vandal, member; Michele-Lee Shea, (absent) Vice Chair; Harold Leaming, recording; Carol Camerota
Others: Police Chief Kuss,; Accountant; Marie Arsenault, ZBA members; Mike MacFadden, Don Damon, Kim Adams and Pam Engberg, Fire Chief; Brendan McCarthy, Town Clerk; Bob Sullivan and Dan Camerota

Cable recording: E. Sutton

(Miller) call to order at 6:30 p.m.

Trash pickup this week was delayed due to Storm Grayson and there was also a holiday on Monday. Code Red was set up so residents would be alerted. Many residents already had their trash out on Wednesday which got buried in snow and they were upset. Several roads will be done this coming Wednesday.

Payroll & Warrants:
Signed by Board

Minutes:

Board reviewed addendum inserted to the minutes of December 11, 2017 by Chris Dunphy with detailed information about the Community Development Strategy.

Motion #18-102: by (McCarthy) move to approve minutes of December 11, 2017 as amended, seconded by (Shea), all in favor.

Review and Action:

Annex Painting:

Bids submitted for painting of the Annex interior were reviewed by the board. (Miller) reported that he called 4 of the lowest bidder's references and they were all very good. Fox Painting Co., Inc. was recommended.

Motion #18-103: by (Miller) move to approve Fox Painting Co., Inc. to paint the Annex interior for the amount of \$14,000 as described in the scope of work including the addendum, seconded by (McCarthy), all in favor.

The board discussed with the Accountant that the repair account would be in a \$3,000 deficit after the work is done. She suggested a reserve account transfer.

CDBG funds may help offset the account in the future. Floors will be done next year.

New Phone System:

Discussion of the Mitel phone system for the town. The account will be in deficit before the end of the year. The board asked the Accountant if it would be possible to have each department help pay out of their expense accounts until the end of the year. M. Arsenault also suggested the use of the Norcross account. Departments should know of their budget needs for next year soon.

Motion #18-104: by (Miller) move to authorize Total Communication to install the new Mitel system discussed at the December 11th meeting, seconded by (McCarthy), all in favor.

Appointments to Cultural Council:

Motion #18-105: by (Shea) move to appoint Marcie Springer, Crystal McGuire, Angela Bradway, Brenna Soucy, Jill Sheldon, Lisa Moseley and Sue Custance to the Cultural Council until June 30, 2020, seconded by (McCarthy), all in favor.

Appointments to Historical Commission:

Motion #18-106: by (Miller) move to appoint Susan DeBruin to the Historical Commission until June 30, 2019, seconded by (Shea), all in favor.

Owner Operator Licenses for:

Motion #18-107: by (Miller) move to approve the following Owner Operator Licenses for New England Motel, R. Doldoorian, 30 Palmer Road, Stephen's Place, Sharon Suschana, 42 Palmer Road, Heart O The Mart, D. Moriarty, 37 Palmer Road and Crystal Brook, D. Burns, 4 Palmer Road, seconded by (Vandal), all in favor.

Class II MV License:

Motion #18-108: by (McCarthy) move to approve renewal of a Class II MV License for OTR International, Inc., F. Orel, 6 Old Palmer Road for 2018, seconded by (Vandal), all in favor.

Best Practice – CDS (Community Development Strategy):

(Miller) thanked Paul McCarthy for all his work in getting Brimfield to become a Green Community. (McCarthy) explained that there are grants available to the town. Items such as the boilers in the town buildings and cleaning up Trant's were

on the list. The board reviewed the strategy list and were pleased at the opportunities for bigger projects this will provide.

Tony Bys – Skating Rink:

No show. More information for planning is needed and skating rink may be on hold until next winter.

Videography request – Historical Commission:

Board needed more information on hours for B. Datz on this project and was he aware of it. Hold

Police Chief Budget:

Hold until Jan. 22nd meeting

Warrant Article for Treasurer/Collector position change from elected to appointed:

Discussion that changing the Treasurer/Collector position to appointed that if the town agrees at the ATM then it would go on the following years Warrant or possibly put it on the November election.

Governor Polito:

(Miller) informed the board that Gov. Polito's visit on Jan. 9th which is tomorrow was short notice and only one board member would be available.

7:00 p.m.

Joint meeting with ZBA – Cumberland Farms (Use of offsite mitigation funds)

ZBA called to order at 7:03 p.m. (Miller) thanked ZBA for attending. Discussion of hedge being put in front of Cumberland Farms. The Select Board is opposed and thinks it would be dangerous. MacFadden said this would address one of the abutters concerns. The hedge would only be 24" to 36" in height total. The applicant nor the abutters had any issues with the hedge. The board said they understood the gazebo would be the mitigating factor and were surprised to hear of the hedge. MacFadden replied that inkberry bushes would be planted and irrigated. This would prevent people from driving over the walkway and would help mitigate the light from cars. Damon responded that OSV has these plants in their parking lot and have had success growing them for years as a barrier. They are low maintenance and not unattractive. There would be plenty of field of view. The Selectmen were concerned that a toddler would be about the same height or shorter and would not be seen. ZBA argued that trucks that park on the street pose just as much of a hazard for cars pulling out.

Cumberland has agreed to \$11,000 for mitigation costs to the town. (McCarthy) would like it to be clear that the money is for light and noise.

Police Chief Kuss commented that he was against all obstruction to see into any business but understood the reasoning behind it.

ZBA announced they still have one vacancy on the board. Adjourned at 7:18 p.m.

Review & Action Continued:

Use of the Town Hall:

Friends of Brimfield Senior Center use of town hall on April 20, 2018 for a fund raising dance.

Motion #18-109: by (Miller) move to approve use of the Town Hall for a fund raising dance on April 20th, seconded by (Shea), all in favor.

ABCC seasonal population:

Board signed seasonal population form for ABCC showing there were no seasonal liquor stores in town.

Sign thank you for Norcross annual donation:

Board signed a thank you let to Norcross for their annual gift of \$2,500 year ending 2017. \$1,000 of this will be used to support the Brimfield Elementary School's annual 6th grade Camp trip to Ferry Beach in Maine.

DCR Fire Grant authorized signatory:

Chair signed signatory authorization page for a DCR Grant approval for the Fire Department in the amount of \$2,000.

Old Business:

None

New Business:

Common Victualler License:

Motion #18-110: by (miller) approve Common Victualler License for Francesco Ferrentino, Francesco's Restaurant, Inc., 45 Palmer Road, seconded by (McCarthy), all in favor.

Use of Common:

Motion #18-111: by (McCarthy) approve use of common for the Brimfield Ambulance Service annual plant sale on May 19th, 2018, seconded by (Shea), all in favor.

Letter from Senator Gobi:

The board received a letter from Senator Gobi's office in support of M.K. Fuel's request for extension on his tank removal.

Complaints of mice in the Town Hall Annex.

Ask Highway to help with traps and other misc. maintenance when they are available.

Planning Board ballot question:

B. Sullivan said the Planning Board had approached his office about a ballot question. Town Counsel could clear up and questions. Board agreed Town Counsel could be contacted. All Articles are reviewed as well by Town Counsel.

The Election Commission needs plenty of notice for a town election in November with the State.

Office 365:

(Shea) asked if all boards were utilizing Office 365 for more than just email and if not they should be encouraged to.

The Website Committee should meet with Virtual Town Hall for training.

Trant meeting:

(McCarthy) will be meeting tomorrow with Treasurer regarding the Trant property and will report back at the next meeting.

Public Access:

None.

Motion #18-112: by (McCarthy) move to adjourn at 8:22 p.m., seconded by (Shea), all in favor.

Upcoming Meetings:

Board of Selectmen
January 22, 2018 @ 7:00 p.m.

Respectfully Submitted:

Carol Camerota

Recording: Carol Camerota

ACCEPTED: *Michael P. Kelly* DATE: *1-22-18*

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of December 11, 2017
2. Appointments for Cultural Council
3. Appointments for Historical Commission
4. Class II MV License
5. Videography request
6. Warrant Article for Treasurer/Collector
7. Use of Town Hall
8. Use of town Common
9. ABCC seasonal population
10. Thank you for Norcross
11. Green Communities designation
12. DCR Grant signatory